**Padbury Parish Council**

Minutes of the Padbury Parish Council meeting held on Tuesday 8th February 2022 at 7pm.

Present: Councillors: P Burton, F Morris, V Murray, S Dickens, D Miah and D Green

Also present: P Molloy, Parish Clerk, Councillor B Stanier and two residents

# Period of Public Questions:

Two residents from Amblers Way attended to discuss their concerns regarding the traffic along Main Street passing the Amblers Way junction. Concerns raised due to the speed of the traffic and that there is no footpath. Various discussions took place. Community Speed watch was also discussed, but this relies on volunteers.

The meeting commenced at 7pm

# 98. Apologies – Councillor John Chilver

# 99. Declarations of Interest – None

# 100. Minutes

**Resolved** to approve the minutes of the meeting of the Parish Council held on the 14th December 2021 as a correct record - PPC/07/21-22.

# 101. To receive updates from Buckinghamshire Councillors

# Confirmed details of the three councillors. Councillor Stanier advised that he is also the Vice Chairman of the Community Boards.

* Community Board funding has been cut back.
* 3.99% increase in council tax – 2% is for social care

# 102. Sports Field, Play Area and Woodland

* 1. Re-development of the Pavilion – Councillor Burton has chased the architect,

who is concerned if 3 toilets can be fitted in the function room and is considering options. Two quotes now received for the works. Members noted funding application submitted on the 14th January for £25,000.

* 1. Section 106 funding – Members **resolved** to submit form.
  2. Subsidence claim for the pavilion – Members noted claim submitted on 22nd

December. Surveyor reviewing documents.

102.4 New signage – Wording and style **resolved**. Further quote to be obtained. Sign for residents’ fence to be sent to resident for approval.

* 1. Dog mess on playing field – Members **resolved** dogs could be walked on a

lead only around the perimeter of the playing fields – signage being produced. Members also **resolved** to install a dog bin, cost of bin £324.50 and £67.13 per year for emptying.

* 1. Forest School – Members **resolved** the risk assessment and insurance

provided by the school. Members **resolved** the placement of tree stumps for seats in the clearing at the top of the woods - Greener Padbury Group to arrange volunteers to clear the area. Members **resolved** children can walk along the side of the playing fields.

* 1. Play area lease – Chased Chandler Ray, await update.
  2. Members **resolved** the cost of £430 for the installation of the de fib.
  3. Members **resolved** acceptance of £847.80 from the youth club which is to be

used for new playground equipment. Possible item discussed.

102.10 Woods maintenance – Councillor Dickens to look at the willows at the top of the woods. Await report from consultant.

102.11 Playground maintenance – Reviewed report circulated by clerk, quotes to be obtained.

# 103. Planning

103.1 New Applications: Members noted the following applications made since the

last meeting:

| Reference | Location | Description |
| --- | --- | --- |
| 22/00041/ALB | The Ramblers, Main Street | Listed building application for lime-based render to brick infill panels of timber frame – No objection |
| 22/00381/APP | Stable at The Poplars, Lower Way | Householder application for internal alterations to convert existing one bedroom annex into a two bedroom annex, conversion of one garage space into living accommodation, replacement of one garage door with a window, one existing window with a pair of French doors and one door with a window – No objection but to include a comment that hedge needs cutting as overhanging the road. |
| 22/00382/ALB | Stable at The Poplars, Lower Way | Listed building application for internal alterations to convert existing one bedroom annex into a two bedroom annex, conversion of one garage space into living accommodation, replacement of one garage door with a window, one existing window with a pair of French doors and one door with a window – No objection but to include a comment that hedge needs cutting as overhanging the road. |

103.2 Members noted application dealt with under delegated procedures – see list at end of these minutes.

103.3 Members noted decisions made by Buckinghamshire Council – see list at end of these minutes.

103.4 Members noted the applications awaiting determination by Buckinghamshire

Council – see list at end of these minutes.

# 104. Finance

104.1 Members **resolved** to note that the balances for the bank accounts as at 31st

January 2022 are as follows:

* Barclays Community Current account ending 959 £27,944.40.
* Barclays savings account ending 970 £18,436.94.
* Barclays Millennium Wood account ending 198 £15,689.39.

104.2 Members **resolved** to make the following payments:

Paid between meetings – see list at end of these minutes.

Payments agreed at meeting:

| Payee | Amount | VAT | Purpose | Cheque no/ direct debit |
| --- | --- | --- | --- | --- |
| P Molloy | 399.84 | 0 | January salary | 102271 |
| P Molloy | 46.25 | 9.25 | Legionella test kit | 102271 |
| R Gough | 45.00 | 0 | January caretaking costs | 102272 |
| M Jackson | 45.00 | 0 | Securing playing field gate – January | 102273 |
| SLCC | 98.00 | 0 | Annual membership fee | 102274 |
| EON | 280.00 | 56.00 | Replacement lantern, Springfields | 102275 |
| EON | 1115.00 | 223.00 | Replacement streetlight, Arnolds Close | 102275 |
| EON | 137.75 | 27.55 | Street lighting maintenance for quarter ending December 2021 | 102276 |
| NPower | 11.47 | 0.61 | Street lighting – December | Direct debit 10th February |
| NPower | 265.57 | 53.11 | Street lighting – December | Direct debit 10th February |
| M Tweed | 18.00 | 0 | Pavilion cleaning – January | 102277 |

104.3 Members **resolved** to note the following income:

£16.00 – Pump advertising.

104.4Members **resolved** the Income, Expenditure, Summary and Budget year to

date statements as of 31st January 2022.

104.5 Budget for year 2022/23 – Members **resolved** draft budget (budget updated and precept agreed as discussed at December meeting). Members **resolved** to review reserves following end of financial year.

104.6 Members noted that the precept was confirmed on the 29th December.

104.7 Asset Register – Members **resolved** amendment to the figures for the wooden

bus shelters and play equipment. Members also **resolved** to add the Tommy statue

and to remove the snooker table.

104.8 Bank mandate to be updated – clerk to action.

# 105. Other Parish Council Business

* 1. Residents wall on Lower Way – concern raised regarding safety. Members

**resolved** letter to be sent.

* 1. Resident raised concerns accessing the dog waste bin on the green at the

bottom end of Main Street – mainly due to uneven ground caused by vehicles parking on the verge. Clerk to find out how close the bin can be to the kerb.

* 1. Scheme of Delegation – Members **resolved** policy and also placing it on the

website.

* 1. 2022 Civic Events: Save the Dates – Members unable to attend.
  2. Consultation for the revised Winslow Neighbourhood Plan (2022-33). Expires

28th February. Councillor Green is looking into how Neighbourhood Plans are affected when a county wide legal plan comes into force.

* 1. Have your say on a new political map for Buckinghamshire Council –

proposals for new council wards and ward boundaries. Consultation expires 4th April.

* 1. Email circulated 27th January – Free online training session: Planning &

Compliance Enforcement Buckinghamshire, at 9.30am on 29th March. Councillor Green attending.

1. **Jubilee Event – 5th June**
   1. Working group meeting held on the 25th January – minutes circulated. Update

provided. Petting zoo **resolved**, will require insurance details.

106.2 Insurance information circulated 1st February.

106.3 As email circulated 25th January – the use of monies (£677.98) made available

to the parish council from a previous village event fund. Councillor Burton advised

options – Members **resolved** to use on basis of match funding.

106.4 Budget of £600 **resolved**, plus Parish Council to pay for 1st aiders, toilets, licence and Lions marquee.

## Contracts and Similar Matters

* 1. Devolution agreement for 2022/23 **resolved.**
  2. Service Agreement for grass cutting for 2022/23 **resolved**.

1. **Village Organisations – oral reports on matters relevant to the Parish Council**

* Village Hall – Will be having a Jubilee dance on the Saturday evening.
* School/Preschool – Visit to school arranged for 10th February, Councillors Morris and Dickens attending. Preschool are currently trying to raise £15,000 for a garden room.
* Greener Padbury Group – Update below.

# 109. Meetings

* 1. EWR Local Representatives Group – first meeting 16th February at 5pm.

Councillors Burton and Green attending.

* 1. Winslow and Villages Community Board – 24th February at 6.30pm. Councillor

Murray and clerk attending.

* 1. East West Rail Parish Council Compound Visit – Councillors Dickens, Burton

and Green have agreed to attend. Awaiting date – chased on 17th January.

* 1. Annual Parish Meeting – Members **resolved** date of the 19th April.
  2. Annual Meeting of Padbury Parish Council – Members **resolved** date of the

24th May.

# 110. Maintenance/Environmental Issues

Greener Padbury Group – Members discussed update circulated on the 22nd

January. Members **resolved** separate meeting not required at present. Members **resolved** the 12th July parish council meeting for the woodland consultant to attend and discuss the completed woodland development plan.

# 111. Highways

# Traffic Calming Measures – Clerk provided update, will go back to the

# Community Boards with updated wish list. Clerk to obtain information on the Community Speed watch.

* 1. Due to the new crossing – socket and pole have been relocated too outside

the playground.

* 1. Speed Indication Displays – Order placed on 31st January, expect delivery

early March.

* 1. Bus Shelter – Members **resolved** style of bus shelter to match existing one

and for a window to be fitted.

**112**. **Matters dealt with between meetings**

112.1 Gatekeeper – new rate commenced 1st January.

112.2 Email from Buckinghamshire Council regarding free trees – requested 5.

# 113. Dates of next meetings – Members resolved:

19th April (including Annual Parish Meeting), 24th May (including Annual Meeting of Padbury Parish Council), 12th July, 13th September & 13th December.

Meeting closed at 10.15pm

Signed…….………………………………Chairman / Date…………………………

## Schedule of planning applications dealt with under delegated procedures:

| Reference | Location | Description |
| --- | --- | --- |
| 21/04658/APP | 8 Boundary Road | Householder application for single storey rear extension and extension over garage. No objection |

## Schedule of planning decisions made by Buckinghamshire Council since the last meeting:

| Reference | Location | Description | Decision |
| --- | --- | --- | --- |
| 19/01233/APP | Land Rear / adjacent to Fairhaven, Main Street | Erection of agricultural building | Approved |
| 21/03135/APP | Land adjacent to No. 70 Springfields | Variation of condition 2 relating to 18/04100/APP (create 5 No. parking bays on Vale of Aylesbury Housing Trust land adjacent to No. 70 Springfields to ease parking congestion for local residents). Plan numbers to be updated to the Highways approved plans for condition 2. | Approved |
| 21/03480/APP | The Well House, Lower Way | Two storey rear extension, first floor front extension, attached open car port and garden store and garage conversion with associated internal and external works | Approved |
| 21/04267/ALB | The Ramblers, Main Street | Listed building application for repairs to north gable end timber frame and provision of French drain around building perimeter | Consent Granted |
| 21/04270/ALB | 14 Old End | Listed building application for external and internal repair and reinstatement works. Conversion of adjoining outbuilding. New glazed link. Provision of off-street parking | Application withdrawn |
| 21/04325/APP | 14 Old End | Householder application for external and internal repair and reinstatement works. Conversion of adjoining outbuilding. New glazed link. Provision of off-street parking | Application withdrawn |
| 21/04368/APP | 7 Bennetts Close | Householder application for first floor rear balcony | Approved |
| 21/04393/APP | Brambles, Old End | Householder application for single storey rear extension and patio | Approved |
| 21/00755/APP | 24 Old End | Replacement of 7 windows | Refused |
| 21/00756/ALB | 24 Old End | Replacement of 7 windows | Consent refused |

Schedule of planning applications pending consideration by Buckinghamshire Council:

| Reference | Location | Description |
| --- | --- | --- |
| 20/04298/APP | The Ramblers, Main Street | Alterations to boundary treatment at front and rear of property to include removal of finials and paint from existing front palisade fence, removal of woven willow fence panel from rear garden and replacement with 1.2 metre post and rail fence with wire behind (retrospective). |
| 21/04148/APP | College Farm, Main Street | Householder application for internal alterations and the addition of two rooflights and a vent to the existing rear outbuilding. |
| 21/04149/ALB | College Farm, Main Street | Listed building application for internal alterations and the addition of two rooflights and a vent to the existing rear outbuilding |

Payments paid between meetings:

| Payee | Amount | VAT | Details | Cheque no/ direct debit |
| --- | --- | --- | --- | --- |
| P Molloy | 376.32 | 0 | December salary | 102266 |
| P Molloy | 176.86 | 33.34 | Stamps, Tommy statue | 102266 |
| R Gough | 45.00 | 0 | December caretaking costs | 102267 |
| M Jackson | 51.00 | 0 | Securing playing field gate from 11th November to 31st December | 102268 |
| M Tweed | 18.00 | 0 | Pavilion cleaning – January | 102269 |
| Phillips Print & Stationers | 243.22 | 0 | December/January pump | 102270 |
| Information Commissioner’s Office | 35.00 | 0 | Annual registration – expires 11th December 2022 | Direct debit 10th December |
| Wave | 47.05 | 0 | Pavilion water 15th October to 14th January | Direct debit 1st February |